

**Funding Action Team
Meeting Notes
February 3, 2004**

Attendance

Debra Alexander, Tom Barwin, David Bertram, Brian Blaesing, Sean Bronson, Doris Byers, Chapin Cook, Alan Cooper, Jack Deming, Myron Frierson, Don Holt, Kirk Haybarker, Albert Kaltenthaler, Phil Kazmierski, Nicole Lam, Louis Lambert, Ralph Lange, John Niemela, Carmine Palombo, Theresa Petko, Jon Rice, William Stewart, John Stoker, Earl Strater, Ed Timpf, Chuck VanDeuson, Steve Warren, Kevin Wisselink, Ronald Young, Reed Youngs, Henry King, and Sara Smith

**Meeting
Overview**
(25 words or less)

Carmine Palombo, Moderator provided the purpose and vision for the Action Team. Team developed their Operating Charter, roles & responsibilities, and meeting format. Meeting dates and agenda for the first meeting were determined

Meeting Notes

1. Purpose and vision of the Action team was shared
 2. Operating Charter, Roles and Responsibilities, and meeting format were developed. (see Operating Charter document)
 3. Theresa Petko will be Co-Moderator.
 4. Shirley Maynard will provide the administrative support. Doris Byers will provide Backup Support.
 5. Meeting dates, times, and locations were determined (see below)
 6. Actions Items and Agenda Items for the next meeting were determined. (See below)
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Action Items

1. Benchmark other states funding sources for road and multimodal so we don't reinvent the wheel.
 - CRAM, (John Niemela), Ron Young, Brian Blaesing
 2. All Team Members will review the operating charter.
 3. All Team Members will begin reviewing issues, goals, and actions and think about what needs to be done to implement the items.
 4. All Team Members look for Partnering opportunities with other teams.
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**Proposed
Agenda Topics
For Next
Meeting**

1. Determine Co-Moderator/Facilitator
2. Obtain consensus on the goals/objectives of this groups so be begin with the end in mind.
3. Review the Benchmark ideas from other states.
4. Review actions/goals/issues for linkages.
5. Brainstorm ideas around the implementation plan.
6. Draft agenda for next meeting.
7. Post critique of the meeting.

**Next Meeting
Dates**

1. Friday, February 27, 2004 9:30- 12:30 pm
Aeronautics Auditorium, 2700 East Airport Services Drive, Lansing
2. Friday, March 26, 2004 9:30- 12:30 pm
Aeronautics Auditorium, 2700 East Airport Services Drive, Lansing
3. Friday, April 23, 2004 9:30- 12:30 pm
Aeronautics Auditorium, 2700 East Airport Services Drive, Lansing
4. Friday, May 28, 2004 9:30- 12:30 pm
Aeronautics Auditorium, 2700 East Airport Services Drive, Lansing
5. Friday, June 25, 2004 9:30- 12:30 pm
Aeronautics Auditorium, 2700 East Airport Services Drive, Lansing
6. Friday, July 23, 2004 9:30- 12:30 pm
Aeronautics Auditorium, 2700 East Airport Services Drive, Lansing
7. Friday, August 27 2004 9:30- 12:30 pm
Aeronautics Auditorium, 2700 East Airport Services Drive, Lansing